



**YARMOUTH
EDUCATION
FOUNDATION**

Checklist for Student Grant Applications

Before submitting your grant, please ask yourself if you have:

- Had a teacher or administrator review and sign your application?
- Had that same teacher/administrator complete the Teacher Mentor form (see below)?
- Considered what physical space you may need to fulfill your grant? Use of that space should also have permission from the teacher responsible for that area within the school.
- A plan for managing this grant in the future or transitioning its management to another student? (long-term projects only)
- Double checked the financial portion of your application?

Teacher Mentor Form For Student Applications

YEF hopes that teachers who support a student application will facilitate further learning for the students participating in the grant. We ask that teachers play a role in helping students think through the steps involved in the grant prior to submitting an application. If the grant is secured, we ask that teachers monitor the students as they work to execute their plan. Please provide a brief overview (in paragraph form) of your role in this project. One paragraph in length is sufficient, but you may want to consider the following questions:

How will you monitor this project?

Has the student(s) created a clear timeline for the execution of this project?

Will you have regular meetings scheduled with the student(s) over the course of the grant?

What do you see as your role in this project?

Please answer below: